

Feature guide
January 2009



Email

Mail on the move








Prior to use, please see the important warranty information and terms for safe and efficient use provided separately. Please see the full User guide for important information, terms and conditions regarding your use of this device and the features profiled in this guide.

Attention: Some of the services and features described in this document are not supported by all networks and/or service providers in all areas. Without limitation, this applies to the GSM International Emergency Number 112. Please contact your network operator or service provider to determine availability of any specific service or feature and whether additional access or usage fees apply.

All illustrations are for illustration only and may not accurately depict the actual phone.

Instruction symbols

These symbols may appear in this Feature guide:

	Note
	Tip
	Warning
>	Use a selection or navigation key to scroll and select
	Press the navigation key up
	Press the navigation key down
	Press the navigation key left
	Press the navigation key right

Contents

- Introduction.....4**
 - Before using email.....4
 - Active email account.....4
 - Using the setup wizard for email in your phone.....4
 - Entering email settings manually.....5
 - Receiving email settings using remote setup.....5
- Email account settings.....6**
- Using email.....7**
 - Using push email to receive new emails automatically.....7
- Trademarks and acknowledgements.....9**


Introduction

You can use standard email functions and your computer email address in your phone.

Before using email

To send and receive email messages, you need the following:

- A phone subscription that supports data transmission. For more information contact your network operator.
- Internet settings in your phone. See the Using the Internet Feature guide.
- An email account (POP3 or IMAP4). If you are going to use an email account included in your subscription, check with your network operator. Otherwise, check with your separate email service provider.

 Your phone may already contain email settings when you buy it. If not, make sure you have your network operator or service provider subscription information ready before you start setting up your email.

Creating an email account

There are several ways to create an email account in your phone:

- Use the email setup wizard for email in your phone
- Enter the email settings manually
- Receive the email settings from your email service provider, using remote setup

Active email account

If you have several email accounts, you can change which one is active.

To change the active email account

- 1 From standby select **Menu > Messaging > Email > Accounts**.
- 2 Select an account.

Using the setup wizard for email in your phone

If no email account exists, the email setup wizard starts when you enter the email menu.

Before using the setup wizard


You need account and settings information to create an email account using the setup wizard. You can contact your network operator regarding an email account included in your phone subscription. Otherwise you should contact your separate email service provider.

You need the following information:

- Email address – the address that others use to send email to you. It always includes the “@” character.
- Email username – the name you use to log in to your email account. Depending on your email account, this may be the same as your email address, or a separate username.
- Email password – the password you use to log in to your email account.
- Incoming email server (POP3 or IMAP4). This identifies the server where your incoming email messages are stored (for example, mail.example.com).

To create an email account using the setup wizard

- 1 From standby select **Menu > Messaging > Email > Accounts**.
- 2 Scroll to **New account > Add**.
- 3 Follow the prompts to complete the setup.

 Your email service provider may use additional settings in their email setup. If so, you need to edit your email account before you can use it. See *Email account settings* on page 6.

Entering email settings manually

Before starting

You can create an email account in your phone by entering the email settings manually. Before using the setup wizard, you need the account and settings information. You can contact your network operator regarding an email account included in your phone subscription. Otherwise you should contact your separate email service provider.

You need the following information:

- Email address – the address that others use to send email to you. It always includes the '@' character.
- Email username – the name you use to log in to your email account. Depending on your email account, this may be the same as your email address, or a separate username.
- Email password – the password you use to log in to your email account.
- Incoming email server (POP3 or IMAP4). This identifies the server where your incoming email messages are stored (for example mail.example.com).

To create a POP3 email account manually

- 1 From standby select **Menu > Messaging > Email > Accounts**.
- 2 Scroll to **New account** and select **Add**. The setup wizard opens.
- 3 Enter your name and select **Continue**.
- 4 Enter your email address and select **Continue**.
- 5 Enter the incoming server user name and select **Continue**.
- 6 Enter the incoming server password and select **Continue**.
- 7 To complete the configuration manually, select **No**.
- 8 Select **POP3** and select **Continue**.
- 9 Enter the incoming POP3 server and select **Continue**.
- 10 Enter outgoing server (SMTP) and select **Continue**.

! Your email service provider may use additional settings in their email setup. If so, you need to edit your email account before you can use it. See *Email account settings* on page 6.

To create an IMAP4 email account manually

- 1 From standby select **Menu > Messaging > Email > Accounts**.
- 2 Scroll to **New account** and select **Add**. The setup wizard opens.
- 3 Enter your name and select **Continue**.
- 4 Enter your email address and select **Continue**.
- 5 Enter the incoming server username and select **Continue**.
- 6 Enter the incoming server password and select **Continue**.
- 7 To complete the configuration manually select **No**.
- 8 Scroll to **IMAP4** and select **Continue**.
- 9 Enter the incoming IMAP4 server and select **Continue**.
- 10 Enter outgoing server (SMTP) and select **Continue**.

! Your email service provider may use additional settings in their email setup. If so, you need to edit your email account before you can use it. See *Email account settings* on page 6.

Receiving email settings using remote setup

You can create an email account in your phone automatically by remote setup. You can go to your email service provider's website or contact their support desk for more information and to request automatic remote setup. If remote setup is possible, you receive the settings in a text message.

To create an email account using remote setup

- 1 Request remote setup from your email service provider.
- 2 When you receive the settings in a text message, select **Yes** to install the settings.

Email account settings

You can configure your email account and options. The settings are:

- **Download**
 - **Inbox size** – set the number of email messages that can be downloaded to the Inbox.
 - **Download** – set how much information is downloaded in an email message, for example, headings only or headings and text.
 - **Download limit** – set the maximum size of an email message that can be downloaded to the Inbox.
 - **Check interval** – select how often to check for new email messages.
 - **Save to** – set where email messages should be saved, for example, to **Phone memory** or **Memory card**.
 - **Allow connection** – select which network to use when automatically downloading email.
 - **Push email** – select to turn on or off push email. Push email allows users to instantly receive emails.
- **General**
 - **Your name** – set the name to appear in your email messages.
 - **Email address** – set your email address.
 - **Email alert** – set the alert sound for new messages.
 - **Show as new event** – set to display incoming emails in the New events tab of the Activity menu.
 - **Signature** – set your signature, for example, “Best regards”.
 - **Reply-to-address** – set the address you want your email replies sent to.
 - **Account name** – set a name for your email account.
- Incoming server (**IMAP4** or **POP3**)
 - **Connection type** – set the connection type for your incoming server, POP3 or IMAP4.
 - **Server address** – set your incoming POP3 or IMAP4 server address.
 - **Username** – set your account username. This is sometimes referred to as mailbox or incoming username.
 - **Password** – set your account password. This is sometimes referred to as mailbox or incoming password.
 - **Encryption** – set the security for your email account.
 - **Port** – set the incoming server port number.
 - **Connect using** – set the data account to connect with.
- Outgoing server (**SMTP**)
 - **Server address** – set your outgoing SMTP mail server address.
 - **SMTP authentication** – select to enable SMTP authentication.
 - **Username** – set your outgoing username. Username is only required if your SMTP mail server requires authentication with a username that is different from the account username.
 - **Password** – set your outgoing password. Password is only required if your SMTP mail server requires authentication with a password that is different from the account password.
 - **Encryption** – set the security for your email account.
 - **Port** – set the outgoing server port number.
 - **Connect using** – set the data account to connect with.

To change the email account settings

- 1 From standby select **Menu > Messaging > Email > Settings**.
- 2 Scroll to a tab and select a setting to change.

Using email

To write and send an email message

- 1 From standby select **Menu** > **Messaging** > **Email** > **Write new**.
- 2 Select **Add** > **Enter email address**. Enter the email address and select **OK**.
- 3 To add more recipients, scroll to **To:** and select **Edit**.
- 4 Scroll to an option and select **Add** > **Enter email address**. Enter the email address and select **OK**. When you are ready, select **Done**.
- 5 Select **Edit** and enter a subject. Select **OK**.
- 6 Select **Edit** and enter the text. Select **OK**.
- 7 Select **Add** and choose a file to attach.
- 8 Select **Continue** > **Send**.

To add recipients to an email before sending

- 1 While in the email, scroll to **To:** and select **Edit**.
- 2 Scroll to an option and select **Add** > **Enter email address**.
- 3 Enter the email address and select **OK**.
- 4 When you are ready, select **Done**.

To receive and read an email message

- 1 From standby select **Menu** > **Messaging** > **Email** > **Inbox** > **Options** > **Check new email**.
- 2 Scroll to the message and select **View**.

To save an email message

- 1 From standby select **Menu** > **Messaging** > **Email** > **Inbox**.
- 2 Scroll to the message and select **View** > **Options** > **Save message**.

To reply to an email message

- 1 From standby select **Menu** > **Messaging** > **Email** > **Inbox**.
- 2 Scroll to the message and select **Options** > **Reply**.
- 3 Write the reply and select **OK**.
- 4 Select **Continue** > **Send**.

To view an attachment in an email message

- When you view the message, select **Options** > **Attachments** > **Use** > **View**.

To save an attachment in an email message

- When you view the message, select **Options** > **Attachments** > **View** > **Save**.

To delete an email

- 1 From standby select **Menu** > **Messaging** > **Email** > **Inbox**.
- 2 Scroll to the message and select **Options** > **Delete**.

- ! Marked emails are deleted from the server the next time you connect.

Using push email to receive new emails automatically

To use push email to receive new emails automatically, you need:

- An IMAP4 email account where the email server supports IMAP IDLE.
- Email settings in your phone.
- ! When your phone contacts the email server for the first time to check for new email, it will detect if the email server supports push email.

To turn on push email notification

- From standby select **Menu > Messaging > Email > Settings > Push email.**



When using push email, the phone stays connected to the email server and normal traffic rates apply. Contact your network operator for details.

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